



# **Unified Carrier Registration Plan**

## **Finance Subcommittee Meeting**

**February 19, 2025**  
**12:00 PM – 3:00 PM EST**

**Zoom Meeting and Screenshare**

**Meeting URL:**

<https://kellen.zoom.us/join/91472496496>

Toll-Free Dial-In Information:  
+1 929 205 6099 / +1 669 900 6833

**Meeting ID:** 914 7249 6496

**Subcommittee Members:**

**Crystal Stevens, Chair**  
**Mathew Perkinson, Vice-Chair**  
David Bauer  
Carol Fallin  
Terrence Mercer

**UNIFIED CARRIER REGISTRATION PLAN  
FINANCE SUBCOMMITTEE MEETING  
February 19, 2025**

**Proposed Agenda**

- I. Call to Order** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
The agenda will be reviewed, and the Subcommittee will consider adoption of the agenda.  
  
Ground Rules  
Subcommittee action only to be taken in designated areas on agenda.
- IV. Review and Approval of Subcommittee Minutes from the October 3, 2024, Meeting** – UCR Finance Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
Draft minutes from the October 3, 2024, Subcommittee meeting will be reviewed. The Subcommittee will consider action to approve.
- V. Revenues from 2024 and 2025 Registration Fees** – UCR Depository Manager  
The UCR Depository Manager will review the revenues received from the 2024 and 2025 plan year registration fees.
- VI. 2023 Financial Audit Update** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will provide an update on UCR's 2023 Financial Audit.
- VII. Refund Policy**- UCR Finance Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
The UCR Finance Subcommittee Chair will provide an update on proposed changes to the UCR Refund Policy. The Subcommittee may vote to recommend that the UCR Plan Board adopt changes to the UCR Refund Policy.
- VIII. Other Business** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- IX. Adjourn** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will adjourn the meeting.