



Unified Carrier Registration Plan

Finance Subcommittee Meeting

July 15, 2025
12:00 PM – 3:00 PM EDT

Zoom Meeting and Screenshare

Meeting URL:

<https://kellen.zoom.us/j/98120035430>

Toll-Free Dial-In Information:
+1 929 205 6099 / +1 669 900 6833

Meeting ID: 981 2003 5430

Subcommittee Members:
Crystal Stevens, Chair
Mathew Perkinson, Vice-Chair
David Bauer
Carol Fallin
Terrence Mercer

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING**

July 15, 2025

Proposed Agenda

- I. Call to Order** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
The agenda will be reviewed, and the Subcommittee will consider adoption of the agenda.
- Ground Rules
Subcommittee action only to be taken in designated areas on agenda.
- IV. Review and Approval of Subcommittee Minutes from the February 19, 2025, Meeting** – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
Draft minutes from the February 19, 2025, Subcommittee meeting will be reviewed. The Subcommittee will consider action to approve.
- V. 2027 Registration Fee Analysis and Recommendation** – UCR Finance Subcommittee Chair
For Discussion and Possible Subcommittee Action
The UCR Finance Subcommittee Chair will provide an analysis pertaining to the setting of 2027 registration fees and a 2027 registration fee recommendation. The Subcommittee may take action to recommend to the Board 2027 UCR Plan registration fees.
- VI. Revenues from 2024 and 2025 Registration Fees** – UCR Depository Manager
The UCR Depository Manager will review the revenues received from the 2024 and 2025 plan year registration fees
- VII. Recommendation of the Finance Subcommittee for the Selection of an External Auditor to Audit the Unified Carrier Registration Plan Depository for the Year Ended December 31, 2024** - UCR Finance Subcommittee Chair and Depository Manager
For Discussion and Possible Action
The UCR Finance Subcommittee Chair and Depository Manager will provide an update on the selection of an audit firm to conduct the 2024 external audit. The Subcommittee may take action to recommend to the UCR Board the engagement of an external auditor to conduct an audit of the United Carrier Registration Plan Depository for the year ended December 31, 2024.

- VIII. Management Report** – UCR Finance Subcommittee Chair and UCR Depository Manager
The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on UCR finances and related topics.
- IX. Other Business** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- X. Adjourn** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair will adjourn the meeting.