Unified Carrier Registration Plan
Audit Subcommittee Meeting

July 24, 2025
12:00 PM – 3:00 PM Eastern Time

Zoom Meeting and Screenshare

Meeting URL:
https://kellen.zoom.us/meeting/register/bEM2zbKpSnO1J5lR4kydFQ

Phone Numbers: +1 929 205 6099 / +1 669 900 6833

Meeting ID: 958 8253 1628

Subcommittee Members

Mike Hoeme, Chair	Debbie Garcia
Abe Droste, Vice-Chair	LaBrina Matthews
Eric Belford	Rod Moser
Kristen Burch	Patrick Remfrey
Joshua Clemons	Amanda Shehane
William Debord	Monte Wiederhold

UNIFIED CARRIER REGISTRATION PLAN
AUDIT SUBCOMMITTEE MEETING
July 24, 2025

PROPOSED AGENDA

I.   **Call to Order** – UCR Audit Subcommittee Chair
       The UCR Audit Subcommittee Chair will welcome attendees, call the meeting to order, call roll
       for the Audit Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.

II.   **Verification of Publication of Meeting Notice** – UCR Executive Director
       The UCR Executive Director will verify the publication of the meeting notice on the UCR website
       and distribution to the UCR contact list via e-mail followed by the subsequent publication of the
       notice in the *Federal Register*.

III.   **Review and Approval of Subcommittee Agenda and Setting of Ground Rules –** UCR Audit
       Subcommittee Chair
       For Discussion and Possible Subcommittee Action
       The agenda will be reviewed, and the Subcommittee will consider adoption.

       Ground Rules
       Subcommittee action only to be taken in designated areas on the agenda.

IV.   **Review and Approval of Subcommittee Minutes from the February 20, 2025, Meeting** –
       UCR Audit Subcommittee Chair
       For Discussion and Possible Subcommittee Action
       Draft minutes from the February 20, 2025, Audit Subcommittee meeting will be reviewed. The
       Subcommittee will consider action to approve.

V.   **Update on the progress of the Retreat Audit Program** – The UCR Audit Subcommittee Chair,
       UCR Audit Subcommittee Vice Chair, DSL Transportation, and Seikosoft Representative.
       The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair, DSL Transportation
       and a Seikosoft Representative will lead a discussion on the status of the Retreat Audit Program.

VI.   **Discuss the current process for individuals interested in joining the Audit Subcommittee** -
       UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair and UCR Executive
       Director.
       The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair, and the UCR
       Executive Director will lead discussions on the current process of joining a Subcommittee.

VII.   **Update on the newly automated process to close and credit funds for Retreats, FARs, and
       Inspection Audits -** The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair,
       DSL Transportation and Seikosoft Representative.
       The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair, DSL Transportation
       and a Seikosoft Representative will lead a discussion on the status of the newly automated
       process to close and credit funds for Retreats, FARs, and Inspection Audits.

VIII. **Review the current 2025, audit year compliance initiatives, requiring States to comply with
       three of the four compliance initiatives -** UCR Audit Subcommittee Chair, UCR Audit
       Subcommittee Vice-Chair and UCR Executive Director.

The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair, and the UCR Executive Director will lead a discussion on the four approved compliance initiatives.

- Unregistered Motor Carrier Audits, Tiers 4, 5, and 6, requiring 100% closure for the previous or reporting year.
- Retreat Audits, Tiers 4, 5, and 6, requiring 100% closure for the previous or reporting year.
- FARs Audits, Tiers 4, 5, and 6, requiring 100% closure for (October – June) current year.
- UCR Violation Audits, requiring 100% closure for the previous or reporting year.

*If a State does not receive a FAR Audit, Retreat Audit, or Violation Audit for a specific registration year, they're considered to have complied with the specific compliance initiative.

IX. **Discuss additional UCR reports available for State Auditors to follow up on -** UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, DSL Transportation, and UCR Executive Director.

The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair, DSL Transportation and the UCR Executive Director will lead a discussion on the additional unregistered UCR reports available on the National Registration System (NRS).

Concerns:
- Unaccounted revenue
- Ideas/options

Benefits:
- Potential for additional State revenue such as Intrastate Authority and Commercial Registration/IRP.

Additional UCR Reports:
- Intra with Interstate trips
- Unregistered IRP Monitor
- Intra with active MC Number
- Comprehensive – Unregistered New Entrants
- Unregistered Tiers 1 – 3
- Unregistered KATS 2025
- Unregistered Federal Authority
- Unregistered SHB's
- Unregistered IEP's
- Unregistered with active IRP

X. **Update the Subcommittee on the recently held and next Monthly Question and Answer Session for State Auditors –** UCR Audit Subcommittee Chair and UCR Audit Subcommittee Vice-Chair, and UCR Executive Director.

The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice Chair, and the UCR Executive Director will lead a discussion on the topics discussed during the virtual question and answer session for state auditors held on June 25, 2025, and potential topics for the next scheduled 60-minute virtual question and answer session for state auditors to be held on September 23, 2025, at 12:00 Noon ET.

XI. **Other Business** – UCR Audit Subcommittee Chair
The UCR Audit Subcommittee Chair will call for any other items Subcommittee members would like to discuss.

XII. **Adjournment** – UCR Audit Subcommittee Chair
The UCR Audit Subcommittee Chair will adjourn the meeting.