



Unified Carrier Registration Plan Enforcement Subcommittee Meeting

**March 5, 2025
1:00 PM – 4:00 PM CST**

Subcommittee Members Present:

Jessica Kines, Chair
Ryan Nance, Vice-Chair
Emily Horton
Billy Johnson
Jack Johnson
Thomas Kepping
Willie Smith
Monte Wiederhold

Subcommittee Members Absent:

David Alvarado

Board Members Present:

Bill Debord, Elizabeth Leaman, Carol Fallin

Others Present:

UCR: Avelino Gutierrez, Alex Leath
Kellen: Matt Mantione, Tom Gooding, Michelle Hall
Seikosoft: Toby Piquet, Jordan Hayashi, Lori Lefai

**UNIFIED CARRIER REGISTRATION PLAN
ENFORCEMENT SUBCOMMITTEE MEETING
March 5, 2025**

MINUTES

- I. Call to Order** – UCR Enforcement Subcommittee Chair
The Subcommittee Chair welcomed attendees, called the meeting to order, called roll for the Subcommittee, confirmed whether a quorum is present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on February 25, 2025, followed by the subsequent publication of the notice in the *Federal Register* on February 28, 2025, in Vol. 90, No. 39, beginning on page 10998.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Enforcement Subcommittee Chair
The Subcommittee Agenda was reviewed. A MOTION was made and SECONDED. The MOTION carried unanimously.
- IV. Review and Approval of Subcommittee Minutes from the August 13, 2024, Meeting** – UCR Enforcement Subcommittee Chair
Draft minutes from the August 13, 2024, Subcommittee meeting were reviewed. A MOTION was made and SECONDED. The MOTION carried unanimously.
- V. Review of 2024 Enforcement Rates** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair
The Subcommittee reviewed a variety of tools and activities undertaken in 2024 to conduct enforcement activities in the states.
- VI. 2025 UCR Awareness Initiatives** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair
The Subcommittee Chair led a discussion of an overview of the January 2025 UCR Awareness Initiative and the upcoming June 15-18, 2025, Awareness Initiative.
- VII. Discussion on Creation of Enforcement Card for Enforcement Officers** – UCR Enforcement Subcommittee Member Willie Smith
The Subcommittee Member led a discussion on the creation of an enforcement card to be utilized for enforcement officers.
- VIII. Discussion on Creation of Violation Referral Program** – UCR Enforcement Subcommittee Vice-Chair
The Subcommittee Vice-Chair led a discussion on the creation of a UCR Violation Referral Program as part of UCR Enforcement.

- IX. Discussion and update on UCR Enforcement Training Materials** - UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair
The Subcommittee Chair led a discussion on the updates to the UCR Enforcement Training Materials.
- X. Review of Roadside Enforcement for Carriers Who are Under-Registered** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair
The Subcommittee Chair led a discussion on the continued efforts to issue violations to under-registered carriers.
- XI. Inspector Award for Annual UCR Enforcement** – UCR Enforcement Subcommittee Chair, UCR Enforcement Subcommittee Vice-Chair
The Subcommittee Chair presented the top inspector award. The Subcommittee Vice-Chair will give a presentation on the inspector’s enforcement efforts in 2024.
- XII. Other Business** – UCR Enforcement Subcommittee Chair
The Subcommittee Chair called for any other items Subcommittee members would like to discuss.
- XIII. Adjournment** – UCR Enforcement Subcommittee Chair
The Subcommittee Chair adjourned the meeting.