



Unified Carrier Registration Plan

Board of Directors Meeting

June 12, 2025
10:00 AM – 1:00 PM AKDT

Board Members Present:

Elizabeth Leaman
David Bauer
Brandon Buchanan
William Debord
Carol Fallin
Mike Hoeme
Jessica Kines
Terry Mercer
Ryan Nance
Mathew Perkinson
Ken Riddle
Crystal Stevens
Monte Weiderhold

Absent Board Members:

Chris Burroughs, Corey Keating

Others in Attendance:

UCR: Avelino Gutierrez, Alex Leath
FMCSA: Heather MacClintock
Kellen: Matt Mantione, Tom Gooding, Michelle Hall, Tom Lawrence, Effie Panos
Seikosoftware: Lori Lefai, Toby Piquet

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
June 12, 2025**

MINUTES

- I. Welcome and Call to Order – UCR Board Chair**
The UCR Board Chair welcomed attendees, called the meeting to order, called roll for the Board, confirmed the presence of a quorum, and facilitated self-introduction.
- II. Verification of Publication of Meeting Notice – UCR Executive Director**
The UCR Executive Director verified publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on May 28, 2025, followed by subsequent publication of the notice in the *Federal Register* on June 2, 2025, Vol. 90, No. 104, starting on page 23419.
- III. Review and Approval of Board Agenda – UCR Board Chair**
The proposed Agenda was reviewed.
A MOTION was made and SECONDED. The agenda was approved.
- IV. Approval of Minutes of the March 6, 2025, UCR Board Meeting – UCR Board Chair**
Draft Minutes from the March 6, 2024, UCR Board meeting were reviewed.
A MOTION to approve the minutes was made and SECONDED. The MOTION carried.
- V. Report of FMCSA – FMCSA Representative**
The Federal Motor Carrier Safety Administration (FMCSA) provided a report on any relevant agency activity.
- VI. Possible UCR Sanctions for Failure to Follow Board Policy-** UCR Legal Counsel presented the findings of his research and led a discussion on whether the Board may impose sanctions on a participating state for failure to meet Board-established requirements pertaining to audit initiatives or Board policies.
- VII. State Audit Outsourcing-** UCR Board Member Monte Wiederhold
UCR Board Member Monte Wiederhold led a discussion on the outsourcing of state auditing by the UCR Board.
- VIII. Audit Results for Non-participating and Audit Assistance Program States-** Dave Lazarides, DSL Transportation Services, Inc.
Dave Lazarides of DSL Transportation Services, Inc., discussed the efforts and results of the audits performed in non-participating and Audit Assistance Program states.
- IX. Revolving Door Policy-** UCR Board Member Ryan Nance
UCR Board Member Ryan Nance led a discussion regarding a proposal to the Board to adopt a revolving door policy.
A MOTION was made and SECONDED. The MOTION failed.

X. Subcommittee Reports

Audit Subcommittee – UCR Audit Subcommittee Chair

2024 Annual State Audit Report to the Board

The UCR Audit Subcommittee Chair presented the 2024 Annual State Audit Report to the Board. The UCR Audit Subcommittee Chair reviewed a 2024 Audit Snapshot along with the five requirement initiatives that each State is evaluated on. To receive qualifying status, States are required to have met or exceeded the minimum percentages in at least three of the five initiatives. In 2024, all participating States achieved a qualifying status.

A MOTION was made and SECONDED that the UCR Plan Board approve the 2024 Annual State Audit Report showing all participating states having achieved a qualifying status. The MOTION carried.

Update on the recent Question and Answer Session for State Auditors – UCR Audit

Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and UCR Executive Director

The UCR Audit Subcommittee Chair, UCR Audit Subcommittee Vice-Chair, and UCR Executive Director led a discussion on the topics, value, and continuation of a series of 60-minute virtual question and answer sessions for state auditors.

Dispute Resolution Subcommittee – UCR Dispute Resolution Subcommittee Chair

No report.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

The UCR Education and Training Subcommittee Chair provided an update on key projects and initiatives, including the ongoing development of the learning management program and training modules, awareness and engagement efforts for various stakeholders, and the optimization of the website and newsletter.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair

The UCR Enforcement Subcommittee Chair provided an update on current and planned initiatives, including efforts to enhance UCR enforcement efficiency, and recognition of states and inspectors.

Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager

A. UCR Administrative Fund and Registration Fees Update – UCR Depository Manager

The UCR Depository Manager provided an update on the financial status of the administrative fund for the 3 months ended March 31, 2025. Additionally, the UCR Depository Manager provided an update on revenues from the 2024 and 2025 registration fees, and the 2027 fee recommendation as it currently stands with current revenues, revenue projections, and assumptions.

B. Audit Update – UCR Finance Subcommittee Chair

The UCR Finance Subcommittee Chair provided an update on the 2023 financial audit.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair

Industry Advisory Subcommittee Member Monte Wiederhold led a discussion on the following topics: 1) brokers refusing to load motor carriers without recent inspections; 2) brokers that refuse to load motor carriers that are not required to use ELDs; and 3) enforcement of 49 C.F.R. § 371.3 (Records Required to be Kept by Motor Carriers).

XI. Contractor Reports – UCR Board Chair

UCR Executive Director Update

The UCR Executive Director provided a report covering his recent activity for the UCR Plan including any changes in the dates of UCR meetings in 2025.

UCR Administrator Update (Kellen)

The UCR Chief of Staff provided a management update covering any additional activity for the Depository, Operations, and Communications.

DSL Transportation Services, Inc.

DSL Transportation Services, Inc. reported on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

Seikosoft

Seikosoft provided an update on its recent/new activity related to the UCR's National Registration System.

XII. Other Business – UCR Board Chair

The UCR Board Chair called for any other business, old or new, from the floor.

XIII. Adjournment – UCR Board Chair

The UCR Board Chair adjourned the meeting.