



# **Unified Carrier Registration Plan**

## **Finance Subcommittee Meeting**

**September 30, 2025**  
**10:00 AM – 12:00 PM CT**

The meeting will take place at the Sheraton Oklahoma City Downtown Hotel  
1 N. Broadway Ave, Oklahoma City, OK 73102

Virtual participation in the meeting will also be provided  
via Zoom Meeting and Screenshare:

**Meeting URL:** <https://kellen.zoom.us/meeting/register/SqbH5ZfYQN64SQPJZjjG-A>

Toll-Free Dial-In Information:  
+1 929 205 6099 / +1 669 900 6833

**Meeting ID:** 977 5696 6015

**Subcommittee Members:**  
**Crystal Stevens, Chair**  
**Mathew Perkinson, Vice-Chair**  
David Bauer  
Carol Fallin  
Terrence Mercer

**UNIFIED CARRIER REGISTRATION PLAN  
FINANCE SUBCOMMITTEE MEETING  
September 30, 2025**

**Proposed Agenda**

- I. Call to Order** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
The agenda will be reviewed, and the Subcommittee will consider adoption of the agenda.
- Ground Rules  
Subcommittee action only to be taken in designated areas on agenda.
- IV. Review and Approval of Subcommittee Minutes from the July 15, 2025, Meeting** – UCR Finance Subcommittee Chair  
*For Discussion and Possible Subcommittee Action*  
Draft minutes from the July 15, 2025, Subcommittee meeting will be reviewed. The Subcommittee will consider action to approve.
- V. 2027 Registration Fee Update** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair and Executive Director will provide an update on the 2027 registration fee recommendation.
- VI. Revenues from 2024 and 2025 Registration Fees** – UCR Depository Manager  
The UCR Depository Manager will review the revenues received from the 2024 and 2025 plan year registration fees
- VII. 2024 External Financial Audit Update** – UCR Finance Subcommittee Chair and UCR Depository Manager  
The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on UCR's 2024 External Financial Audit.
- VIII. 2026 Administrative Fund Budget**- UCR Finance Subcommittee Chair and UCR Depository Manager.  
*For Discussion and Possible Subcommittee Action*  
The UCR Finance Subcommittee Chair and UCR Depository Manager will discuss the 2026 proposed administrative fund budget. The Subcommittee may take action to recommend to the UCR Board a 2026 administrative fund budget.

- IX. Management Report** – UCR Finance Subcommittee Chair and UCR Depository Manager  
The UCR Finance Subcommittee Chair and UCR Depository Manager will provide an update on UCR finances and related topics.
- X. Other Business** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will call for any other items Subcommittee members would like to discuss.
- XI. Adjourn** – UCR Finance Subcommittee Chair  
The UCR Finance Subcommittee Chair will adjourn the meeting.