



# Unified Carrier Registration Plan

## Board of Directors Meeting

**October 30, 2025**  
**10:00 AM – 1:00 PM EDT**

**Board Members Present:**

Elizabeth Leaman  
David Bauer  
Brandon Buchanan  
Chris Burroughs  
Bill Debord  
Carol Fallin  
Mike Hoeme  
Jessica Kines  
Terry Mercer  
Ryan Nance  
Mathew Perkinson  
Ken Riddle  
Crystal Stevens  
Monte Wiederhold

**Others Present:**

UCR: Avelino Gutierrez, Alex Leath  
FMCSA: Heather McClintock  
Kellen: Matt Mantione, Michelle Hall, Tom Lawrence, Effie Panos  
Seikosoft: Toby Piquet, Lori Leath  
DSL: Dave Lazarides

**UNIFIED CARRIER REGISTRATION PLAN  
BOARD OF DIRECTORS MEETING  
October 30, 2025**

**MINUTES**

- I. Welcome and Call to Order** – UCR Board Chair  
The UCR Board Chair welcomed attendees, called the meeting to order, called roll for the Board, confirmed the presence of a quorum, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director  
The UCR Executive Director verified publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on October 21, 2025, followed by subsequent publication of the notice in the *Federal Register* on October 27, Vol. 90, No. 205, starting on page 48601.
- III. Review and Approval of Board Agenda** – UCR Board Chair  
The proposed Agenda was reviewed.  
A MOTION was made and SECONDED. The agenda was approved.
- IV. Approval of Minutes of the August 7, 2025, UCR Board Meeting** – UCR Board Chair  
Draft Minutes from the August 7, 2025, UCR Board meeting were reviewed.  
A MOTION to approve the minutes was made and SECONDED. The motion CARRIED.
- V. Approval of Minutes of the September 4, 2025, UCR Board Meeting** – UCR Board Chair  
*For Discussion and Possible Board Action*  
Draft Minutes from the September 4, 2025, UCR Board meeting were reviewed.  
A MOTION to approve the minutes was made and SECONDED. The motion CARRIED.
- VI. Report of FMCSA** – FMCSA Representative  
The Federal Motor Carrier Safety Administration (FMCSA) provided a report on any relevant agency activity.
- VII. Presentation of Proposed Contract with DSL Transportation Services, Inc.,** - UCR Board Chair and Executive Director  
The UCR Board Chair and Executive Director presented a proposed 1-year renewal of the contract between the UCR Plan and DSL Transportation Services, Inc. No action was asked from the UCR Board at this meeting.
- VIII. Subcommittee Reports**
- Audit Subcommittee** – UCR Audit Subcommittee  
No report.
- Dispute Resolution Subcommittee** – UCR Dispute Resolution Subcommittee Chair  
No report.
- Education and Training Subcommittee** – UCR Education and Training Subcommittee Chair

The UCR Education and Training Subcommittee Chair provided an update on key projects and initiatives, including the ongoing development of the learning management program and training modules, awareness and engagement efforts for various stakeholders, and the optimization of the website and newsletter.

**Enforcement Subcommittee – UCR Enforcement Subcommittee Chair**

The UCR Enforcement Subcommittee Chair provided an update on current and planned initiatives, including efforts to enhance UCR enforcement efficiency, and recognition of states and inspectors.

**Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager**

**A. 2027 Registration Fee Update – UCR Finance Subcommittee Chair**

The UCR Finance Subcommittee Chair and Executive Director provided an update on the 2027 registration fee recommendation.

**B. Revenues from 2024, 2025, and 2026 Registration Fees – UCR Depository Manager**

The UCR Depository Manager reviewed the revenues received from the 2024, 2025, and 2026 UCR Plan years' registration fees.

**C. 2024 External Financial Audit Update – UCR Finance Subcommittee Chair and UCR Depository Manager**

The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on the UCR Plan's 2024 External Financial Audit.

**D. 2026 Administrative Fund Budget- UCR Finance Subcommittee Chair and UCR Depository Manager.**

The UCR Finance Subcommittee Chair and UCR Depository Manager discussed the proposed 2026 administrative fund budget as approved by the UCR Plan Finance Subcommittee.

A MOTION was made that the Finance Subcommittee recommends that the UCR Plan Board approve the 2026 Administrative Fund Budget as approved by the Finance Subcommittee at its meeting on September 30, 2025. The motion was SECONDED. The motion CARRIED.

**E. Management Report – UCR Finance Subcommittee Chair and UCR Depository Manager**

The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on UCR finances and related topics.

**Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair**

No report.

**IX. Contractor Reports – UCR Board Chair**

**UCR Executive Director Update**

The UCR Executive Director provided a report covering his recent activity for the UCR Plan.

**UCR Administrator Update (Kellen)**

The UCR Chief of Staff provided a management update covering any additional activity for the Depository, Operations, and Communications.

**DSL Transportation Services, Inc.**

DSL Transportation Services, Inc. reported on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

**Seikosoft**

Seikosoft provided an update on its recent/new activity related to the UCR's National Registration System.

**X. Chief Legal Officer Report - UCR Chief Legal Officer**

The UCR Chief Legal Officer provided a report covering the status of several legal issues involving the UCR Plan.

**XI. Other Business – UCR Board Chair**

The UCR Board Chair called for any other business, old or new, from the floor.

**XII. Adjournment – UCR Board Chair**

The UCR Board Chair adjourned the meeting.