



Unified Carrier Registration Plan

Board of Directors Meeting

December 3, 2025

10:00 AM – 1:00 PM MST

Board Members Present:

Elizabeth Leaman
David Bauer
Brandon Buchanen
Kristen Burch
Bill Debord
Carol Fallin
Mike Hoeme
Jessica Kines
Terry Mercer
Mathew Perkinson
Ken Riddle
Crystal Stevens
Chance Warnisher
Monte Wiederhold

Board Members Absent:

Chris Burroughs

Others Present:

UCR: Avelino Gutierrez, Alex Leath

FMCSA: Heather McClintock

Kellen: Matt Mantine, Michelle Hall, Tom Lawrence, Tom Gooding, Effie Panos

Seikosoft: Toby Piquet, Lori Lefai

DSL: Dave Lazarides

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
December 3, 2025**

APPROVED MINUTES

- I. Welcome and Call to Order** – UCR Board Chair
The UCR Board Chair welcomed attendees, called the meeting to order, called roll for the Board, confirmed the presence of a quorum, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on November 21, 2025, followed by subsequent publication of the notice in the *Federal Register* on November 28, 2025 in Vol. 90, No. 227, starting on page 54891.
- III. Review and Approval of Board Agenda** – UCR Board Chair
The proposed Agenda was reviewed.
A MOTION was made and SECONDED. The agenda was approved.
- IV. Approval of Minutes of the October 30, 2025, UCR Board Meeting** – UCR Board Chair
Draft Minutes from the October 30, 2025, UCR Board meeting were reviewed.
A MOTION to approve the minutes was made and SECONDED. The motion CARRIED.
- V. Report of FMCSA** – FMCSA Representative
The Federal Motor Carrier Safety Administration (FMCSA) provided a report on any relevant agency activity.
- VI. Presentation of Proposed Contract with DSL Transportation Services, Inc.,** - UCR Board Chair and Executive Director
The UCR Board Chair and Executive Director presented a proposed contract between the UCR Plan and DSL Transportation Services, Inc., with a 1-year term for the Board's consideration.
A MOTION was made to approve the contract between the UCR Plan and DSL Transportation Services, Inc., presented to the UCR Plan Board at the last Board meeting and included in the Board packet of this meeting, with amendments, if any, made by the Board today. The motion was SECONDED. The motion CARRIED.
- VII. Subcommittee Reports**
- Audit Subcommittee** – UCR Audit Subcommittee
No report.
- Dispute Resolution Subcommittee** – UCR Dispute Resolution Subcommittee Chair
No report.
- Education and Training Subcommittee** – UCR Education and Training Subcommittee Chair
The UCR Education and Training Subcommittee Chair provided an update on key projects and initiatives, including the ongoing development of the learning management program and training

modules, awareness and engagement efforts for various stakeholders, and the optimization of the website and newsletter.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair

The UCR Enforcement Subcommittee Chair provided an update on current and planned initiatives, including efforts to enhance UCR enforcement efficiency, and recognition of states and inspectors.

Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager

A. 2024 External Financial Audit Update – UCR Finance Subcommittee Chair and UCR Depository Manager

The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on the UCR Plan's 2024 External Financial Audit.

B. Management Report – UCR Finance Subcommittee Chair and UCR Depository Manager

The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on UCR finances and related topics.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair
No report.

VIII. Contractor Reports – UCR Board Chair

UCR Executive Director Update

The UCR Executive Director provided a report covering his recent activity for the UCR Plan.

UCR Administrator Update (Kellen)

The UCR Chief of Staff provided a management update covering any additional activity for the Depository, Operations, and Communications.

DSL Transportation Services, Inc.

DSL Transportation Services, Inc. reported on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

Seikosoftware

Seikosoftware provided an update on its recent/new activity related to the UCR's National Registration System.

IX. Chief Legal Officer Report - UCR Chief Legal Officer

The UCR Chief Legal Officer provided a report covering the status of several legal issues involving the UCR Plan.

X. Other Business – UCR Board Chair

The UCR Board Chair called for any other business, old or new, from the floor.

XI. Adjournment – UCR Board Chair

The UCR Board Chair adjourned the meeting.