



Unified Carrier Registration Plan

Finance Subcommittee Meeting

September 30, 2025
10:00 AM – 12:00 PM CT

Subcommittee Members Present:

Crystal Stevens, Chair
Mathew Perkinson, Vice-Chair
David Bauer
Carol Fallin
Terrence Mercer

Others Present:

UCR: Avelino Gutierrez, Alex Leath
Kellen: Matt Mantione, Tom Lawrence, Tom Gooding, Effie Panos, Michelle Hall
Seikosoft: Lori Lefai

Board Members Present:

Mike Hoeme, Ryan Nance

**UNIFIED CARRIER REGISTRATION PLAN
FINANCE SUBCOMMITTEE MEETING
September 30, 2025**

Approved Minutes

- I. Call to Order** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair welcomed attendees, called the meeting to order, called roll for the Subcommittee, confirmed whether a quorum is present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on September 22, 2025, followed by the subsequent publication of the notice in the *Federal Register* on September 25, 2025 in Vol. 90, No. 184, starting on page 46309.
- III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules** – UCR Finance Subcommittee Chair
The Subcommittee Agenda was reviewed. A MOTION to approve the agenda was made and SECONDED. The MOTION carried unanimously.
- IV. Review and Approval of Subcommittee Minutes from the July 15, 2025, Meeting** – UCR Finance Subcommittee Chair
Draft minutes from the July 15, 2025, Subcommittee meeting were reviewed. A MOTION to approve the minutes was made and SECONDED. The MOTION carried unanimously.
- V. 2027 Registration Fee Update** – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair and Executive Director provided an update on the 2027 registration fee recommendation.
- VI. Revenues from 2024 and 2025 Registration Fees** – UCR Depository Manager
The UCR Depository Manager reviewed the revenues received from the 2024 and 2025 plan year registration fees
- VII. 2024 External Financial Audit Update** – UCR Finance Subcommittee Chair and UCR Depository Manager
The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on UCR’s 2024 External Financial Audit.
- VIII. 2026 Administrative Fund Budget**- UCR Finance Subcommittee Chair and UCR Depository Manager.
The UCR Finance Subcommittee Chair and UCR Depository Manager discussed the 2026 proposed administrative fund budget.
A MOTION was made that the Finance Subcommittee recommends that the UCR Plan Board approve the 2026 Administrative Fund Budget as approved by the Finance Subcommittee at its meeting on September 30, 2025. The motion was SECONDED. The MOTION carried.

IX. Management Report – UCR Finance Subcommittee Chair and UCR Depository Manager
The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on UCR finances and related topics.

X. Other Business – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair called for any other items Subcommittee members would like to discuss.

XI. Adjourn – UCR Finance Subcommittee Chair
The UCR Finance Subcommittee Chair adjourned the meeting.