



Unified Carrier Registration Plan **Governance Task Force Meeting**

August 5, 2026
10:30 AM – 2:30 PM ET

This meeting will be held at the Residence Inn Downtown Hotel, 100 Sabin Street, Providence,
RI 02903

Task Force Members:

Terry Mercer, Chair
Bill Debord
Mike Hoeme
Crystal Stevens
Mathew Perkinson

**UNIFIED CARRIER REGISTRATION PLAN
GOVERNANCE TASK FORCE MEETING
August 5, 2026**

PROPOSED AGENDA

- I. Call to Order** – UCR Plan Governance Task Force Chair
The UCR Governance Task Force Chair will welcome attendees, call the meeting to order, call roll for the task force, confirm whether a quorum is present, and facilitate self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.
- III. Review and Approval of Task Force Agenda and Setting of Ground Rules** – UCR Plan Governance Task Force Chair
For Discussion and Possible Task Force Action
The Governance Task Force Agenda will be reviewed, and the Task Force will consider adoption.

Ground Rules

 - Task Force action only to be taken in designated areas on agenda
- IV. Approval of Minutes of the May 27, 2026, Task Force Meeting**– UCR Governance Task Force Chair
For Discussion and Possible Task Force Action
Draft Minutes from the May 27, 2026 UCR Task Force meeting will be reviewed. The Task Force will consider action to approve.
- V. Conflict of Interest Acknowledgement Form Discussion** – UCR Governance Task Force Chair
For Discussion and Possible Task Force Action
The UCR Governance Task Force Chair will lead a discussion on a proposed UCR Plan Board member Conflict of Interest Acknowledgement Form. The Task Force may take action to recommend to the UCR Plan Board a specific Conflict of Interest form and that the Board require each individual Board member to read, complete, and sign such form.
- VI. UCR Plan Subcommittee Charters**- UCR Governance Task Force Chair
For Discussion and Possible Task Force Action
The UCR Governance Task Force Chair will lead a discussion on proposed charters for all UCR Plan Subcommittees. The Task Force may take action to recommend to the UCR Plan Board proposed charter language for all UCR Plan Subcommittees.
- VII. Other Business** – UCR Plan Governance Task Force Chair
The UCR Plan Governance Task Force Chair will call for any other business, old or new, from the floor, including items from the previous Task Force meeting.
- VIII. Adjournment** – UCR Plan Governance Task Force Chair
The UCR Plan Governance Task Force Chair will adjourn the meeting.