



Unified Carrier Registration Plan

Board of Directors Meeting

March 26, 2026
10:00 AM – 1:00 PM ET

Board Members Present:

Kristen Burch
David Bauer
Bill Debord
Jesse Elison
Carol Fallin
Mike Hoeme
Terry Mercer
Mathew Perkinson
Crystal Stevens

Board Members Absent:

Chris Burroughs, Brandon Buchanan, Jessica Kines, Chance Warnisher, Monte Wiederhold

Others Present:

UCR: Avelino Gutierrez, Alex Leath
FMCSA: Heather McClintock
Kellen: Matt Mantione, Michelle Hall, Tom Gooding, Tom Lawrence, Effie Panos
Seikosoft: Lori Lefai
DSL: Dave Lazarides

**UNIFIED CARRIER REGISTRATION PLAN
BOARD OF DIRECTORS MEETING
March 26, 2026**

MINUTES

- I. Welcome and Call to Order – UCR Board Chair**
The UCR Board Chair welcomed attendees, called the meeting to order, called roll for the Board, confirmed the presence of a quorum, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice – UCR Executive Director**
The UCR Executive Director verified publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on March 18, 2026, followed by subsequent submission via Federal Express to the *Federal Register* on March 18, 2026.
- III. Review and Approval of Board Agenda – UCR Board Chair**
The proposed Agenda was reviewed.
A MOTION was made and SECONDED. The agenda was approved.
- IV. Approval of Minutes of the February 5, 2026, UCR Board Meeting – UCR Board Chair**
Draft Minutes from the February 5, 2026, UCR Board meeting were reviewed.
A MOTION to approve the amended minutes was made and SECONDED. The motion CARRIED.
- V. Report of FMCSA – FMCSA Representative**
The Federal Motor Carrier Safety Administration (FMCSA) provided a report on any relevant agency activity.
- VI. Introduction of Staci Rubin, Commissioner of the Massachusetts Department of Public Utilities-** The UCR Board Chair introduced Staci Rubin, Commissioner of the Massachusetts Department of Public Utilities who is the delegated Commissioner overseeing all transportation safety matters and allowed for Ms. Rubin to give remarks.
- VII. Letter Requesting Each Participating UCR Plan State to Demonstrate Their Use of UCR Plan Entitlement Revenue in Accordance With 49 U.S.C. § 14504a(e)(1)(B)-** UCR Chief Legal Officer and UCR Executive Director
The UCR Chief Legal Officer and UCR Executive Director presented a letter to the Board requesting all UCR Plan participating states to demonstrate that participating states use entitlement revenue in accordance with 49 U.S.C. § 14504a(e)(1)(B), specifically, that participating states use an amount at least equal to the revenue derived from the Unified Carrier Registration Agreement for motor carrier safety programs, enforcement, or the administration of the UCR plan and UCR agreement.

A MOTION was made to approve sending a letter similar to the one found on pages 9 and 10 of the Board packet for today’s meeting to each UCR Plan participating state requesting the state to demonstrate that it uses an amount at least equal to the revenue derived from the UCR Agreement for motor carrier safety programs, enforcement, or the administration of the UCR Plan and Agreement in their state in compliance with 49 U.S.C. § 14504a(e)(1)(B). The motion was SECONDED. The motion CARRIED.

VIII. Proposal to Correct Inconsistent Guidance Given to Leasing Companies in the UCR Handbook-UCR Board Member Mike Hoeme and UCR Executive Director.

UCR Board Member Mike Hoeme and the UCR Executive Director identified the inconsistent guidance given to leasing companies on page 10 and page 28 of the UCR Plan Handbook and presented a proposal that eliminates the inconsistency.

A MOTION was made to delete the following language found on page 13 of the Board packet for today's meeting eliminating incorrect and inconsistent guidance in the UCR Plan Handbook regarding leasing companies from the correct guidance found on page 11 of the Board packet for today's meeting.

"However, for purposes of the UCR program, a business that otherwise falls into the leasing company category does not become a carrier merely because it repositions its own vehicles, even across state lines. Once again, a business that is solely a leasing company, and not a carrier, pays a UCR fee at the lowest level."

The motion was SECONDED. The motion CARRIED.

IX. Presentation of Letters of Engagement Between the UCR Plan and the Bradley Law Firm-UCR Executive Director

The UCR Executive Director presented proposed Letters of Engagement between the UCR Plan and Bradley Law Firm for the 2026 calendar year.

A MOTION was made to approve the four letters of engagement between the UCR Plan Board and the Bradley law firm for legal services provided by the Bradley law firm to the UCR Plan Board in 2026 as found on pages 14 through 24 of the Board packet for today's meeting. The motion was SECONDED. The motion CARRIED.

X. Subcommittee Reports

Audit Subcommittee – UCR Audit Subcommittee Chair

The UCR Audit Subcommittee Chair presented the following Compliance Summary Reports to the Board; 2025 and 2026 FARs, 2025 Retreat Audit, 2025 Inspection Audit, 2025 Unregistered 4, 5 and 6 and the 2025 and 2026 Registration reports to the Board.

The UCR Audit Subcommittee Chair also reviewed 2026 compliance summaries along with the requirement initiatives that States are evaluated on. To receive a qualifying status, States are required to have met or exceeded the minimum percentages in at least three of the four initiatives.

Dispute Resolution Subcommittee – UCR Dispute Resolution Subcommittee Chair

No report.

Education and Training Subcommittee – UCR Education and Training Subcommittee Chair

The UCR Education and Training Subcommittee Chair provided an update on key projects and initiatives, including the ongoing development of the learning management program and training modules, awareness and engagement efforts for various stakeholders, and the optimization of the website and newsletter.

Enforcement Subcommittee – UCR Enforcement Subcommittee Chair and Vice-Chair

The UCR Enforcement Subcommittee Vice-Chair provided an update on current and planned initiatives, including efforts to enhance UCR enforcement efficiency, and recognition of states and inspectors.

Finance Subcommittee – UCR Finance Subcommittee Chair and UCR Depository Manager

A. 2024 External Financial Audit Update – UCR Finance Subcommittee Chair and UCR Depository Manager

The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on the UCR Plan's 2024 External Financial Audit.

B. Revenues from 2024, 2025, and 2026 Registration Fees – UCR Depository Manager

The UCR Depository Manager reviewed the revenues received from the 2024, 2025, and 2026 plan year registration fees

C. Management Report – UCR Finance Subcommittee Chair and UCR Depository Manager

The UCR Finance Subcommittee Chair and UCR Depository Manager provided an update on UCR finances and related topics.

Industry Advisory Subcommittee – UCR Industry Advisory Subcommittee Chair

No report.

Governance Task Force – UCR Governance Task Force Chair

The UCR Governance Task Force Chair provided an update on topics to include the UCR agreement, motor carrier regulatory review requirements and other related governance topics.

XI. Contractor Reports – UCR Board Chair

UCR Executive Director Update

The UCR Executive Director provided a report covering his recent activity on behalf of the UCR Plan.

UCR Administrator Update (Kellen)

No substantive updates from the UCR Chief of Staff beyond the Management, Depository, Operations, and Communication reports provided.

DSL Transportation Services, Inc.

DSL Transportation Services, Inc. reported on the latest data from the FARs program, Tier 5 and 6 unregistered motor carriers, and other matters.

Seikosoft

Seikosoft provided an update on its recent/new activity related to the UCR's National Registration System.

XII. Chief Legal Officer Report - UCR Chief Legal Officer

The UCR Chief Legal Officer provided a report covering the status of the Petition For Review filed by the Small Business in Transportation Coalition, Inc. in the United States Court of Appeals for the District of Columbia Circuit involving the UCR Plan.

XIII. Other Business – UCR Board Chair

The UCR Board Chair called for any other business, old or new, from the floor.

XIV. Adjournment – UCR Board Chair

The UCR Board Chair adjourned the meeting.