



Unified Carrier Registration Plan

Governance Task Force Meeting

January 29, 2026
9:30 AM – 2:30 PM ET

Task Force Members Present:

Terry Mercer, Chair
David Bauer
Bill Debord
Mike Hoeme
Crystal Stevens
Mathew Perkinson

Task Force Members Absent:

Chris Burroughs

**UNIFIED CARRIER REGISTRATION PLAN
GOVERNANCE TASK FORCE MEETING
January 29, 2026**

MINUTES

- I. Call to Order** – UCR Plan Governance Task Force Chair
The UCR Governance Task Force Chair welcomed attendees, called the meeting to order, called roll for the task force, confirmed whether a quorum is present, and facilitated self-introductions.
- II. Verification of Publication of Meeting Notice** – UCR Executive Director
The UCR Executive Director verified the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail on January 12, 2026, followed by the subsequent publication of the notice in the *Federal Register* on January 27, 2026, Vol. 91, No. 17 starting on page 3630.
- III. Review and Approval of Task Force Agenda and Setting of Ground Rules** – UCR Plan Governance Task Force Chair
The proposed Governance Task Force Agenda was reviewed. A MOTION to approve the agenda was made and SECONDED. The motion CARRIED.
- IV. Approval of Minutes of the November 20, 2025, Task Force Meeting**– UCR Governance Task Force Chair
Draft minutes from the November 20, 2025, Task Force meeting were reviewed. A MOTION to approve the minutes was made and SECONDED. The motion CARRIED.
- V. Discussion of Financial Audit and Motor Carrier Regulatory Review Requirements** – UCR Governance Task Force Chair
The UCR Governance Task Force Chair led a discussion of financial audit and motor carrier regulatory review requirements.
- VI. Discussion of Certain Revisions to the UCR Agreement** – UCR Governance Task Force Chair
The UCR Governance Task Force Chair led a discussion on possible revisions to the UCR Agreement.

The Governance Task Force by consensus agreed on the following actions to be included as a recommendation to the UCR Plan Board to be included in official UCR Board Policy and/or the UCR Agreement:

- Rename certain UCR Plan Subcommittees including the Audit, Finance, and Education and Training Subcommittees.
- Review and update mission statements for all UCR Plan Subcommittees.
- In the context of the Education and Training Subcommittee add a section to the UCR Agreement including qualifications, a code of conduct, on-board training, and individual Board responsibilities such as required duties, and conflict of interest prohibitions applicable to UCR Plan Board members. Board members would be required to annually sign and acknowledge agreement with these documents.
- Add a section to the UCR Agreement on annual and automatic registration renewal.

- Codify reserve funds in the UCR Agreement and include a provision that reserve funds cannot be used to make state caps.
- In the context of the Audit Subcommittee, state what states need to perform audits and incorporate by reference UCR Plan Board Policy on audit requirements.
- Think about adding a provision in the UCR Agreement that requires states to annually prove compliance with 49 U.S.C. §14504a(e)(1)(B) (demonstration that on an annual basis, the state spends at least the same amount as the state collects in UCR Funds on motor carrier safety, enforcement, and the administration of the UCR Agreement and Plan).

VII. Other Business – UCR Plan Governance Task Force Chair

The UCR Plan Governance Task Force Chair called for any other business, old or new, from the floor, including items from the previous Task Force meeting.

VIII. Adjournment – UCR Plan Governance Task Force Chair

The UCR Plan Governance Task Force Chair adjourned the meeting.